

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

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June 24, 2003

**FROM:** **RAYMOND B. WINGERD**, Chief Probation Officer  
Probation Department

**SUBJECT: CONTRACTS WITH SCHOOL DISTRICTS FOR SCHOOL-BASED  
PROBATION OFFICERS**

**RECOMMENDATION:** Approve contracts with the following school districts with partial funding provided by the Juvenile Justice Crime Prevention Act of 2000 for services of school probation officers for the period July 1, 2003 through June 30, 2004.

<u>SCHOOL DISTRICT</u>	<u>CONTRACT</u>	<u>AMOUNT</u>
Apple Valley Unified School District		\$ 37,254
Barstow Unified School District		\$ 37,254
Chaffey Joint Union High School District		\$ 37,254
Chaffey Joint Union High School District		\$ 37,254
Redlands Unified School District		\$ 37,254
San Bernardino City Unified School District		\$ 37,254
<b>TOTAL</b>		<b>\$223,524</b>

**BACKGROUND INFORMATION:** On August 12, 1997, the Board of Supervisors approved the Juvenile Crime Enforcement and Accountability Challenge Grant award from the Board of Corrections. This grant funded several probation officers assigned to school districts throughout San Bernardino County referred to as the Challenge Grant Home-Run Program.

On June 30, 2001, the Challenge Grant Home-Run Program ended and the school probation officers were then eligible for funding under the Juvenile Justice Crime Prevention Act of 2000 (CPA 2000) with matching funds from the school districts and the County Superintendent of Schools. The resulting contracts, approved by the Board of Supervisors, have been amended annually and are currently extended through June 30, 2003.

For fiscal year (FY) 2002-03, ten (10) contracts with nine (9) school districts contracted for on-campus probation officer services funded by CPA 2000 with a 50% match from each district. Recent negotiations with these districts for extending contract services through FY 2003-04 revealed that five (5) districts would not be able to continue contracting for services due to financial uncertainties. Since these five (5) districts will not be continuing, the Department approached two (2) other districts that currently contract for school-based probation officers at

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full cost, to invite them instead to participate under these CPA 2000-funded contracts with a 50% match. The resulting seven (7) contracts with six (6) districts represent those requesting contract services for FY 2003-04. The other three (3) probation officer positions under previous contracts will be assigned to other department programs at the conclusion of current contract services.

All of the participating school districts listed above have agreed to provide a 50% cash match per the probation officer's respective salary as the cash match for FY 2003-04, for a total of \$223,524. The total cash matches, combined with direct funding from CPA 2000 in the amount of \$223,528, provide \$447,052 for continuing the services of six (6) probation officers and contracting for the period July 1, 2003 through June 30, 2004.

On July 8, 2003, the Department will return to the Board for approval of the remaining contract with one school district for continuing these same services.

The Probation Department had a total of 30 school-based probation officers on contract for FY 2002-03. For FY 2003-04, the Department has taken measures to standardize the contract language to simplify the process of review, etc. Although the majority of current contracts have been amended several times, all FY 2003-04 contracts with schools districts will be new contracts, the standard language of which has been reviewed by Risk Management and County Counsel in April 2003.

**REVIEW BY OTHERS:** This item has been reviewed by the County Counsel (Dawn Stafford, Deputy County Counsel) on May 6, 2003, and the County Administrative Office (Vicki Kratzke, Administrative Analyst) on June 17, 2002.

**FINANCIAL IMPACT:** All costs associated with these contracts are funded by CPA 2000 funds already received from the State and are not affected by the May Revision of the Governor's proposed state budget for FY 2003-04. CPA 2000 funding in the amount of \$223,528, with total participating schools' cash matches of \$223,524, for a total of \$447,052, is included in the Department's proposed FY 2003-04 budget. In the absence of a continued funding source, staff hired from CPA 2000 money will be assigned to vacant positions, demoted or laid off at the end of the funding period.

**Cost Reduction Review:** The County Administrative Office has reviewed this agenda item and concurs with the department's recommendation for contract services. The County Administrative Office will work closely with Probation to ensure that recommendations for staffing and other costs are mindful of the state budget impact.

**SUPERVISORIAL DISTRICT(S):** All

**PRESENTER:** Mel Rinewalt, Deputy Chief Probation Officer, (909) 387-5855

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